

# FAQs

### Missing/damaged toys

All toys and resources are checked for missing parts and damage prior to being placed in the Toy Library. We have a **24 Hour Policy** which gives members 24 hours to report any issues with Toy Library resources borrowed.

Please do not return toys with missing pieces, simply renew the item. This enables you extra time to look for the piece at home. Due to storage constraints, if you return toys with lost pieces we will contact you so that you can pick up the toy and continue searching for the missing pieces at home.

If a piece is lost permanently, we ask for a replacement piece or in rare circumstances for the entire toy to be replaced eg if a puzzle piece is lost we cant utilise the toy so would ask for a replacement puzzle. If a replacement piece is unable to be found please consult with our Toy Library staff who can assist you. Any careless damage, eg pet damage, driving over toys etc will need to be replaced.

#### **Batteries**

If any of our collection requires new batteries it is up to the member to replacement them. Please notify staff if a toy is not working after replacing batteries.



# **Contact Us**

Phone: 8366 4181

Email: toylibrary@burnside.sa.gov.au



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Toy Library Burnside Library New Member Information



www.burnside.sa.gov.au/toylibrary



## Toy Library Membership

We offer a variety of memberships including annual, three month and group memberships.

## Family Membership

15 items per family

- 12 months \$45
- 3 months \$20
- 3 months concession\* \$15

\*Health Care Card must be sighted

## Group Membership 30 items per group

• 12 months \$60

All Toy Library resources are available for loan for 4 weeks, they may be renewed if required. Please note we do not reserve toys.

To join the Toy Library sign up at the Library Info Desk with payment and photographic ID showing your current address.

# Collection

Located within the Burnside Library, our toys are aimed at promoting and encouraging children to acquire different skills and progress through developmental stages.

The Toy Library boasts a wonderful collection of over 4,000 toys aimed predominantly at children aged from birth to 5 years. These resources are constantly being added to throughout the year.

## In the Toy Library

Children must be closely supervised by an adult at all times in the Toy Library.

Do not open boxes/sacking/packaging in the Toy Library, this results in missing pieces and causes hazards - **play with our toys at home not in the Toy Library.** 

Keep the Toy Library tidy, please look at one toy at a time then put the toy away.



## At Home

Check toys before use and report any missing pieces/concerns to us within 24 hours of borrowing.

Respect our toys, we recommend keeping them in a special place rather than for continuous play.

Please ensure that ALL resources are stored indoors when not in use. The sun can warp and discolour them. Keeping them inside stops creepy crawlies as well as keeping pets from spraying on them.

## Return

All toys must be cleaned thoroughly prior to return. A \$5 cleaning fee will be charged if toys are returned in an unsatisfactory condition.

Check that all toys are returned complete. Do not return toys with missing pieces (including missing packaging) ask us to renew them so you have time to look for pieces and return the item complete. Member will be asked to reloan any items with issues.

Ensure packaging is returned in good condition with the toy (ie bag, tag, sacking, box etc) as replacement fees apply.

All plastic containers must be returned without breakages - if containers have splits or breaks a replacement will be required due to safety.

Return toys directly to the Toy Library returns chute located in the foyer of the Library. (NOT through the chute on Hyde street)

Larger toys can be handed directly to staff or placed in the designated large items returns area.