

Mandatory Training Requirements under the LGA Training Standards for Council Members

Section 80A of the *Local Government Act 1999* and Regulation 8AA of the *Local Government (General) Regulations 2013*, sets out the legal requirements for training and development for council members. A council member must comply with the prescribed mandatory requirements within 12 months of being elected¹. Failure to comply will result in a suspension of the council member by Council (unless the member satisfies the council there were good reasons for the failure to comply). There are further requirements relating to public notice, suspension of allowances and access to facilities and support and application to SACAT for disqualification if a member does not address the failure to comply.

The framework defines community leadership competencies in four parts:

- Behaviour** To identify attributes and develop skills that uphold the Behavioural Standards and principles of good governance.
- Civic** To develop knowledge of the Australian system of government and how Councils fulfil the objectives of the Local Government Act to deliver reputable community outcomes.
- Legal** To develop the knowledge and skills required to meet the legal responsibilities of a council member.
- Strategy & Finance** To develop the knowledge of integrated strategic and annual business planning and the skill to manage public funds appropriately.

Module		Cr Cornish	Cr Davey	Cr Daws	Cr Hallett	Cr Harvey	Cr Henschke	Cr Huebl	Cr Jennings	Cr Jones	Mayor Monceaux	Cr Turnbull	Cr Wilkins	Cr Xing	
2023 - Council Member Mandatory Training															
Behaviour	Values, Ethics & Behaviour (28/11/22)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
	Council Member Behavioural Standards (16/5/23)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
	Council Member Behavioural Expectations (18/5/23)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
	Leadership Skills – Effective Communication and Negotiating Skills	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Leadership skills –Strategic Thinking and Change Management	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Leadership skills – Building resilience	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Civic	Introduction to local government (1/12/22)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
	Effective council meetings (6/12/22)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
	Council meeting procedures (6/12/22)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
	Advanced - Council meeting procedures (22/6/23)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
	Representing council decisions (8/12/22)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Legal	Role of a council member (28/11/22)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
	Registers, returns and resources (28/11/22)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
	Legal protections & oversight (28/11/22)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Strategy & Risk	Integrated strategic management planning & performance (31/1/23)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
	Strategic risk management & oversight (6/6/23)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
	Financial management (31/1/23)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Induction Program	Orientation (28/11/22)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Council Leadership Workshop (4/3/23)		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Principal Member Leadership Competency Framework															
	Behaviour – Effective Leadership										✓				
	Civic – Public speaking & media skills										✓				
	Civic – Meeting procedures										✓				
	Civic – Effective meetings										✓				

¹ Elections were held on 10 November 2022.

Register of Council Member Training & Development

As at 31 March 2024

Module	Cr Cornish	Cr Davey	Cr Daws	Cr Hallett	Cr Harvey	Cr Henschke	Cr Huebl	Cr Jennings	Cr Jones	Mayor Monceaux	Cr Turnbull	Cr Wilkins	Cr Xing
2024 Council Member Mandatory Training Modules													
Leadership	Leadership Workshop (7 May 2024)												
Legal	Mid-term Refresher (18 June 2024)												
Civic	Mid-term Refresher (2 July 2024)												
Strategy & Risk	Mid-term Refresher (30 July 2024)												

2024 – Mid-term Council Leadership Refresher program will be delivered to Council Members between May and July 2024.

Council Member Training & Professional Development Plan Activities

Date	Topic	Purpose	Training Provider	Number of Attendees	Cost \$
2024					
29/02/2024	Council Member Behaviour Workshop		CulturAlchemy	12	4500
3/04/2024	Council Member Behaviour Workshop		CulturAlchemy		
2023					
7/02/2023	PDI Act and the Planning System	To provide an overview of the South Australian Planning System under the Planning, Development and Infrastructure Act and outline their role in the system.	Norman Waterhouse	12	1554.00
2/02/2023	Council Subsidiary Information Session – ERA Water	To provide an overview of the Council Subsidiary ERA Water.	ERA Water		
30/03/2023	Information Session – Council Departments	To provide an overview of the day-to-day business of each directorate	Council Staff		
13/04/2023	Cybersecurity Training	To provide an awareness of cybersecurity protocols and best practices.	CyberCX	9	3000.00
25/05/2023	Media Awareness	To provide information on interacting with the Media and general awareness.	Council Staff	12	
30/05/2023	Council Subsidiary Information Session – Eastern Health Authority	To provide an overview of the Council Subsidiary EHA and to discuss the charter review.	EHA		
22/06/2023	Council Member Training – Conflict of Interest, Bias and Meeting Procedures	To provide further mandatory training on Conflict of Interest, Bias and Meeting Procedures	Norman Waterhouse	9	1750.10
18/05/2023	Diversity Australia Training		Diversity Australia		3194.27
11/09/2023	Behavioural Management Framework		SynergyIQ	13	3245.00

Individual Council Member Training & Professional Development Activities

Date	Topic	Training Provider	Cr Cornish	Cr Davey	Cr Daws	Cr Hallett	Cr Harvey	Cr Henschke	Cr Huebl	Cr Jennings	Cr Jones	Mayor Monceaux	Cr Turnbull	Cr Wilkins	Cr Xing
20 & 21 April 2023	South Australia's Industry Climate Change Conference	Government of South Australia										139.82			
6 April 2023	Core Applications Training – Excel, Word, PowerPoint, Outlook	T7 Training Systems			510.60					510.60			510.60		
26 May 2023	2023 National Reconciliation Week Breakfast Commemorating National Sorry Day	Reconciliation SA	138.50			138.50		138.50	138.50			138.50			
18 August 2023	Leadership skills –Strategic Thinking and Change Management ²	LGA Training	290.00												290.00
18 August 2023	Leadership skills – Building resilience	LGA Training													290.00
October 2023	Civic & Legal Modules	LGA Training						640.00							
23 February 2024	ALGA 2024 National General Assembly Registration	ALGA										859.09			
TOTAL EXPENDITURE			138.50		510.60	138.50		138.50	138.50	510.60		1137.41	510.60		
TOTAL BUDGET REMAINING FOR EACH COUNCIL MEMBER			\$3,571.50	\$4,000	\$3,489.40	\$3,861.50	\$4,000	\$3,221.50	\$3,861.50	\$3,489.40	\$4,000	\$2,862.59	\$3,489.40	\$4,000	\$3,420
Each Council Member is entitled to a maximum of \$ 4,000 to spend on individual council related training and professional development activities. For more information, please refer to the Council Member Training and Development Policy															

Notes:

- Total cost includes the cost of transport, accommodation and incidentals.
- All training is approved either by the CEO or Council in accordance with the Council's Elected Member Training and Development Policy.
- This register contains all training and development activities for the term of the council (from November 2022)

² Not yet delivered